

AGENDA
Seattle Women's Commission
Monday, August 15, 2022, 5:30 –7:30 p.m.

Website: <https://www.seattle.gov/womenscommission>

Facilitators: Tana Yasu
 Note taker: Whitney Nakamura
 Timekeeper: Ophelia Parker
 Attendance:
 Guests:

Attendance Tracker

Time	Topic	Lead
5:30	Welcome to SWC Monthly Meeting (Who We Are What We Do)	Tana Yasu
5:33	Get Centered/ Land Acknowledgment	
5:40	Roll Call/ Quorum (?)	
5:50	Approve minutes for July meeting. (notated)	
5:55	Acknowledge and/or introduce guests.	
6:00	Public Comment/ Community Updates *All Meetings Hybrid since June 2022	Tana Yasu
6:10	Washington State Womens Commission	Govt. & Comm. Subcommittee R. Morowitz R. Bryant
6:30	Discuss SWC Has Four Co-Chairs <ul style="list-style-type: none"> • Discuss Leadership Roles • Discuss Additional Nominations for Leadership Roles • TEAMS_ City of Seattle is using TEAMS FOR Public Disclosure purposes, (Is TEAMS training needed?) • Google Drive not secure, Privacy/ Ownership 	M. Idowu
6:40	September Event Updates: “Affordable Childcare in Seattle” Womens Commision Event Volunteer Roles: <ul style="list-style-type: none"> • Set-Up/ Break Down 	Sarah Liu, Lead Vinati Mamidala Kyla Evans, Marketing Tana Yasu, Childcare

	<ul style="list-style-type: none"> • Greeter Sign-in Sheet (participants/ childcare) • Notetaker/ Data for Future Events, Create an Exit Poll <p>(*Add a link to flyer for Childcare Registration, suggest register by Monday September 19.) <i>(Marta's remarks on Commissioners participation at events.)</i></p>	M. Idowu, Food/ Childcare Liaison
6:55	<p>Budget: March 2022 \$299.76 (Event at Rebecca's) June 2022 \$63.00 (Monthly Meeting)</p> <hr/> <p>Balance \$1637.24</p> <p>Banner/ Approved (amount?) R. Bryant</p> <hr/> <p>New expenditures: Commission Meetings Food/ Refreshments Budget: August, September, October, November, December (no more than \$70 every month, \$350 for the rest of the year.) *discuss/adjust/ vote</p> <p>Proposed Budget for September Event: Food (avg. 20 people, no more than \$150), Stipends- (taking into consideration gas, parking, and time, \$100 ea. @ 3 people min – 5 people max), Marketing (flyers/ posters, social media boosts No more than \$150) (\$600 min. \$800 max) *discuss/ adjust/ vote</p> <hr/> <p>(Marta mentioned all Commission Meetings need to be open and accessible to the public.) Domestic Violence Event, (TBD) Hybrid from City Hall SWC Retreat, (TBD) Hybrid from City Hall *Discuss/ Vote</p>	M. Idowu Tana Yasu
7:05	Outreach Committee Recruitment Interviews	A. Johnny
7:10	Sub-Committee Reports	Subcommittee Co-Chairs R. Morowitz

		Tana Yasu
7:15	Discussion/ Upcoming Events: Domestic Violence Awareness Month_October Seattle Womens Commission Retreat_November (Events and Communications Subcommittee/ Volunteers to help plan)	Tana Yasu
7:20	Seattle Office of Civil Rights Updates/ Report	M. Idowu
7:30	Adjourned	Tana Yasu