



CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Stacy Connole

Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

Public Safety Civil Service Commission

May 19, 2021-Monthly Meeting

Approved: June 23, 2021

1. Call to Order: Commission Chair Stacy Connole called the May 19, 2021 Public Safety Civil Service Commission Meeting to order at 10:03 a.m. The meeting was held via WebEX.

2. Introductions

Commission Chair Stacy Connole

Commissioner Dorothy Leggett

Commissioner Joel Nark

Andrea Scheele, Executive Director

Teresa Chen, Assistant City Attorney

Teresa R. Jacobs, Executive Assistant

3. Public Comment: No members of the public requested to give public comment.

4. APPROVAL OF MINUTES

Approval of Minutes April 21, 2021 Monthly Meeting

The Commission reviewed the minutes of the April 21, 2021 monthly meeting. Commissioner Leggett moved to approve the minutes. Commissioner Nark seconded the motion. The minutes were approved by acclamation and will be signed by the chair.

5. FIRE AND POLICE EXAMUNIT

Fire and Police Updates-Yoshiko Grace Matsui, Fire Exams Analyst & Rachael Schade, Police

Exams Analyst: Fire Update: Yoshiko Grace Matsui provided a Fire exam update to the Commission.

Ms. Grace Matsui reported that the Fire Lieutenant Oral Boards will be held June 5. The Fireboat Engineer Exams is currently in development, the written exam will be held June 16, and the practical exam will take place in September.

Police Update: Rachael Schade provided a Police exam update to the Commission. Ms. Schade reported that scoring for Police Lieutenant oral boards exams is complete. There were 20 participants. Ms. Schade reported the Captain exam is in development. Over 300 people have applied to participate in the second quarter entry level police officer exam. Ms. Schade informed the commission that she is working with SPD to help applicants complete all elements of the exam.

Mini Training-Registers & Certifications-Yoshiko Grace Matsui: Ms. Grace Matsui conducted a training on Fire and Police Registers and Certifications.

- 6. PSCSC ADMINISTRATION-Meeting Dates/Exam Protest Appeals:** The commission discussed upcoming meeting dates to accommodate protest appeals and hearings. The commission will hold its June meeting on June 23 (adjourning the regular meeting which was scheduled for June 15) and adjourn/postpone the September 15 meeting because the Commission will be conducting a disciplinary hearing scheduled to begin the week of September 13.

7. EXECUTIVE DIRECTOR REPORT

Departmental Work Update: Staff continues to work from home. CIV is operating as usual, planning for eventual return to open public meetings with remote attendance as an option.

Budget: The commission reviewed the May budget report. There were no significant updates. Staff is planning budget needs for 2022.

8. CASE STATUS REPORT

Moss & Rivera/SPD Captain Certification-Update-Ms. Scheele updated the commission that the matter has been postponed at SPD's request, in order to request additional positions through an alternative process.

Jones v. SPD-PSCSC No.20-01-019-Update-Discovery is in progress. The hearing is scheduled for September 2021.

Novisedlak v. SPD-PSCSC No.20-01-011-Update-The appeal/hearing in this matter has concluded. The Findings of Fact, Decision and Order is posted on the PSCSC website and shared with the parties.

Crawford-Writ of Review-KCSC-Update-Oral argument on the writ of review will occur before King County Presiding Judge Spector on June 4. The argument will be heard telephonically and anyone who wishes to attend may contact staff for more information.

- 9. EXECUTIVE SESSION:** No Executive Session.

- 10. ADJOURN:** All other business before the Commission having been considered, Commission Chair Conole adjourned the meeting at 11:11 a.m.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 6/23/2021

/s/ Stacy Connole 6/23/2021

Teresa R. Jacobs

Date: 7-8-2021

Teresa R. Jacobs
Executive Assistant

Stacy Connole

Date: July 15, 2021

Stacy Connole
Commission Chair

*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>

Signature: *Commissioner Stacy Connole*

Commissioner.Stacy Connole (Jul 15, 2021 10:08 PDT)

Email: COMMISSIONER.STACY.CONNOLE@SEATTLE.GOV