

**MEETING #20: NOTICE & AGENDA
CITIZENS ADVISORY COMMITTEE (CAC) FOR
SEATTLE PACIFIC UNIVERSITY**

Date: Wednesday, September 7, 2022
Time: 6:00 – 7:30 PM
Location (in-person): Seattle City Hall
 600 4th Avenue, 4th Floor
 Tahoma Conference Room
 Seattle, WA 98104

Virtual Link: [Webex Meeting Link](#)
Dial-in/Access Code: 1-206-207-1700 / 2496 457 2961

You may access the meeting by the Webex Event Link or the telephone call-in line.

This meeting will be recorded, and the recording is available upon request.

****PUBLIC COMMENT** Sign-up to provide verbal Public Comment at the meeting [here](#).

You may submit written public comment any time. We encourage you to submit written comment well in advance of the meeting to give the Committee sufficient time to review them. If you would like to ensure that your written public comment is forwarded to the Committee prior to the Committee meeting, please submit your comment to dipti.garg@seattle.gov no later than 3:30 pm the day prior to meeting.

This group advises the City of Seattle and Seattle Pacific University on development of the Seattle Pacific University Major Institution Master Plan (MIMP).

Time	Topic	Presenter
6:00 PM	Welcome & Introductions <ul style="list-style-type: none"> Housekeeping Meeting #20 Context 	Dipti Garg, DON Nancy Ousley, co-chair
6:05	Public Comments	Public
6:15	Review MIMP Process Outline and CAC deliverables	SDCI
6:30	Committee Deliberation <ul style="list-style-type: none"> Discuss/develop comment letter on Pre-DRAFT EIS 	Committee
7:30 PM	Adjournment & Next meeting	Nancy Ousley, co-chair

Not all agenda items were known at the time of the mailing of this notice and agenda, and items may be added or deleted, and their order on the agenda changed, prior to, and at the start of, the meeting.

For more information contact Dipti Garg (206) 684-5613.

In Attendance

Committee Members

- Patreese Martin – Co-Chair
- Nancy Ousley – Co-Chair
- John Olensky
- Sue Tanner
- Deb Sequeira
- John Rush
- David Rice

SPU Staff

- Cindy Harper
- Dave Church
- Melanie Whitehead

City of Seattle Staff

- Abby Weber – SDCI
- Dipti Garg – DON
- Mase Cone – DON

Presenters

- Michele Sarlitto
- Kristy Hollinger
- Gretchen Brunner
- Priyanka Saglani

Welcome and Introductions

- Minutes from August 17th meeting adopted.

Public Comments

- No public comments.

Review MIMP Process Outline and CAC Deliverables

- Abby W. with SDCI presenting on the Draft Master Plan Compiled Major Institution Master Plan and timeline and, in particular, looking at the next two months.
 - Currently at deliverable 3B (preparing a comment letter on pDEIS) – beginning of the process with a few additional deliverables in the future. Please ask for a copy of this timeline if interested.
- Abby W. presenting on the SPU MIMP & EIS Process Outline, including requirements by code. Please ask for a copy of this process outline if interested. Abby W. discussing next steps for the committee and an idea of what the future looks like for SPU CAC. Please ask for a copy of this process outline if interested.
 - Patreese M.: When does the CAC no longer need to be involved in this process?
 - Abby W.: I am not able to speak to that, but I would suspect the CAC's involvement would only be through when there is a content or information to be presented.
 - John R.: The CAC is doing deliverables through August and September of next year, correct?
 - Abby W.: That is what I anticipate, but that is projecting out based on this initial timeline. The further we get out I am trying to be more conservative at identifying a timeline. I also will suggest the committee begin compiling all comments that you

have, but SDCI does not look for the comment letter until the draft documents are complete.

- Dave C.: The reason the University wants to use the dates (September 21 and October 5 and 19) in the future is that we want the CAC to hear our responses and hear how we are adjusting the MIMP to take the comments into account – recognizing that we are going to be entering the Holiday season. We are anxious to get out the changes we have made to the MIMP although you will not see that until the New Year. We will be trying to do that realizing there will be a break somewhere between Thanksgiving and the New Year before we are gearing up again. The presentations will be recorded.
- Abby W.: For the next three meetings, we anticipate that we will be presenting the response to the CAC and will plan on presenting transportation section (*this is an estimate to what was heard – it is hard to hear and confirm*).

Committee Deliberation

Dipti G. has shared the matrix that was previously shared with committee members. The committee is going through the SPU CAC EIS Scoping Comments and providing any additional comments or clarification when they feel necessary. Please ask for a copy of the meeting recording if interested in hearing committee discussion related to these comments.

- Sue T.: I have a procedural comment – these EIS Scoping Comments, that we thought need to be analyzed in the EIS, but I understand that tonight we should be talking about whether or not and how the pDEIS how responded to our comments. I'm guessing when there is silence on these comments, that means that we are okay with whatever is in the pDEIS related to the comments made. If I am wrong about that, let me know.
 - Nancy O.: Let me ask a question – have we seen the pDEIS? And if we haven't, when would we expect to?
 - Abby W.: That is the document that has been presented over the past many months.
 - Nancy O.: Yes, for certain elements and topics.
 - Abby W.: All elements and topics have been presented aside from transportation.
 - Patreese M.: I'd like to review the view positions based on the topographic – this might mean we need more analysis on the views on this side of campus. Where that topographic change is, there is a lot of concern with neighbors with that and we should be doing the diligence to make sure that what will be there is going to work. As I read this, I'm thinking that this probably will not be enough.
 - Nancy O.: I also was a little curious about the photo that was shown. If it was to be 3 stories of a new building, and being as familiar as I am with that street scape, I am having trouble understanding that with the photo that we saw.
 - Abby W.: I think that is a great comment and exactly what we are looking for – from the unique perspective of CAC members as neighbors and business owners, those are very helpful in identifying additional use and concerns that we can look that. What is stated regarding the level of impact, that is a very helpful comment to document. This is a helpful approach, but it doesn't need to limit the comments provided in any way. What we are looking for is the unique perspective of the CAC as neighbors of this space.
 - John R.: I was looking at page 12 of the height, bulk, and scale document with these viewpoints, but what was proposed is that there is not much looking north and anything in the direction of the shoreline and that is where a lot of additional height is proposed

on page 8 on the northwest section. IT would be helpful in the expansion area to know a little bit of the view that would hit each one of the major expansion areas.

- Sue T.: We had a lot of these discussions but not all of these. What it looks like we need to do is begin writing the comments made from this last meeting as well as the new ones from tonight, does that sound right Abby?
 - Abby W.: Yes, I would say that is helpful to revisit the previous comments and compiling them to reach an agreement on those comments and addressing them as they arise.
 - Sue T.: For those of us assigned to those particular sections, we will need to go over all of those and go over the comments made tonight to get them into writing for the committee's approval.
 - Abby W.: I could defer to Dipti and DON for that, but I believe at first when the CAC prepared the comment letter, I believe there was a couple people selected by the CAC to help compile the comments and document them in a letter that can be approved by the CAC and submitted.
 - Sue T.: I am just concerned because for those of us assigned to these topics, there were a lot of comments and there will definitely be more comments tonight so I just want to keep track.
 - Dipti G.: We will share the comments and the notes from the meeting tonight.
 - Patreese M.: The best way to get information into the documents, should they go to you?
 - Dipti G.: I have created some folders based on the OPMA guidelines to be shared out. At the last meeting, we discussed that Nancy O., Sue T., and you will have that folder to compile comments.
 - Patreese M.: We have started a spreadsheet with these comments, and there are comments under air quality, trees and shadows, open space. I'm not suggesting we reread these comments, but they do need to be compiled in this document. It was at land use and height, bulk, and scale that we maybe lost that.
 - Dipti G. will include those comments in this new matrix. Will send a link to everyone with the comments in Word format.
- Nancy O.: Any other questions or comments that folks want to ask? Anything you want to add and follow up on?
 - Patreese M.: I'm sure this was covered and I just cannot remember, but where is noise covered in the EIS? Is it included?
 - Abby W.: This was not included in the EIS, but we felt it could be addressed under the land use section.
 - Patreese M.: I've gotten some comments regarding noise, so I just wanted to think about it.
 - Nancy O.: I know that this is a separate process in and of itself, but when we talk about street vacation, how is that handled in the EIS, if at all?
 - Michele S.: The potential street vacations will be analyzed in the transportation sections and is coming soon.
 - Nancy O.: I was also glad to see that one of the comments has to do with views of the ship canal and the potential impact on industrial and commercial uses on any kind of expansion of the campus boundaries.

- Nancy O.: Are there any other ideas or concepts that anyone wants to mention that you don't see on this document that we would want to make sure get wrapped into the overall comments? And, City staff, when are you looking for the complete list on this?
 - Abby W.: After the transportation section is prepared.
- Nancy O.: Are there any other comments or issues that we want to elaborate on?
 - Patreese M.: Thank you, Dipti, for putting this together for our initial thoughts and based on what has been seen, are we thinking that we are getting closer to it or what is missing? I appreciate this inclusion.
- Nancy O.: Can we talk next steps then?
- Sue T.: Dipti, I wondered at the last meeting we talked about the fact that Nelson was going to list who all is on the subcommittees for the comments.
 - Dipti G.: For the next meeting and tomorrow, I will forward the comments with you all as well as the names of those on the subcommittees.
- Nancy O.: For those that have not volunteered for a particular topic or would now like to raise a comment or collaborate with whomever is handling a specific section, now is a good time to do that as we all get a little bit more familiar with what is being considered and the other things being raised by committee members. It's not too late, especially not right now. We can expect to see more information about who is working on what topics and also the deadlines and timelines would be super helpful for all to have.
 - Dipti G.: That will also include all of the previous EIS comments.
- John R.: If we have comments on the section that we are not part of that team, is that something we can raise in the next CAC meeting? Do we email it? How does that work?
 - Nancy O.: My thought is that I would email the lead of a particular section and CC neighborhood staff and the chairs.
 - Dipti G.: The idea behind this document was that everyone can individually jot down their own comments even if they are not responsible for that section. I will compile those comments, and the person that writes the letter is able to rely on all of these comments and hear everyone's perspective on it.
- Nancy O.: Any other items that need to be shared with the committee from City staff or University staff?
 - Dave C.: I am sort of commenting out of turn here as it is the cities side of the process, but I think it would be helpful for DON if the committee can compile all comments and submit before the end of October as you will see all sections by then. While it is fresh on your minds, if you can capture it.
 - Abby W.: I should have been more clear, but yes, comments should be provided soon after the transportation section is presented.
- Patreese M.: John R. and Sue T. are lead on Transportation, Traffic, and Parking, which is coming up soon. Land Use and Cultural Resources is Sue T. and Nancy O. Height, Bulk, Scale and Shadows is Patreese M., Sue T., and John R. Regarding Air Quality is Debra S., and Public View Protection is John S. No one has volunteered to take lead on Plants and Animals.
- Nancy O.: Between now and the next meeting, is it a good goal to have people connect with anyone that is working on any of these topics that you want to weigh in on at all or if you see that you are one of two or three people working on a particular section that you may contact with your colleague on the committee before the next meeting,
 - Patreese M.: If people are in doubt, always copy Dipti who will pass on the information to the right person.

- Dave C.: Freshman are returning on September 8th and there are a number of events to help get them oriented, and one of those events is walking from SPU to Interbay Soccer Field. We do worry about noise because every year we have a few people get out of the neighborhood, but heads up to the event please share with your neighbors. Happy to see how we can do better in future years. They are all brand new so they will all do it.
 - Nancy O.: This is the time of year when neighborhoods have gatherings, and we were out of town when it happened in our neighborhood but it has inspired people to update the email contact list. This is a good time to share information with neighbors as well with where this process is. If anyone is ever interested dialing into one of our meetings, this is a good point to remind them that they are open for everybody and that the discussions are going to be even more interesting as they have been up to this point. Dipti or other consultants or staff, anything else?
 - David R.: The Queen Anne Chamber of Commerce is sponsoring Queen Anne days next Friday and Saturday, which will be a festival atmosphere with booths of merchants and if SPU or SDCI want a booth to explain what is going on and receive public comment, that would be a nice venue for that.
- Patreese M.: When will we be seeing the Transportation section?
 - Dipti G. showing the estimated timeline for the next few meetings. EA will be presenting the Transportation section to the CAC at one of those meetings.
 - Abby W.: We expect the Transportation section of the pDEIS will be presented at one of the October meetings, and we will have a clearer idea on that in the next few weeks.

Adjournment and Next Meeting

- Meeting adjourned at 7:10PM.