

Summary of Proposed Departmental Reorganization for the Department of Finance and Administrative Services

The following tables provide a summary of a proposed financial structure reorganization for FAS modifying their project structure in the financial systems

FAS Proposed Project Structure Change

FAS is proposing a new Operations and Maintenance project structure in the 2023-2024 Proposed Mid-Biennial Budget Adjustments. The current project structure is complicated and consists of 38 BSLs for capital and operating as well as several funds. The new structure will decrease the operating BSLs from 27 to 20. This change will provide the following:

- Transparency and intuitive organization
- Improved accounting, reporting and financial management
- Increased flexibility and resilience

Table 1: Existing Project Structure

Existing Project Structure		
BSLs Proposed to Change		
	BSL Code (O&M)	BSL Name
1	BO-FA-BUDCENTR	Leadership and Administration
2	BO-FA-CDCM	Capital Dev and Const Mgmt
3	BO-FA-CITYFINAN	City Finance
4	BO-FA-CITYSVCS	City Services
5	BO-FA-CPCS	City Purchasing and Contracting Services
6	BO-FA-FACILITY	Facilities Services
7	BO-FA-FILELOC	FileLocal Agency
8	BO-FA-FLEETS	Fleet Services
9	BO-FA-OCS	Office of Constituent Services
10	BO-FA-RCCP	Regulatory Compliance and Consumer Protection
11	BO-FA-SAS	Seattle Animal Shelter
12	BO-FA-WATERFRNT	Central Waterfront Improvement Prgm Financial Support
13	BO-FA-WHLCHR	Wheelchair Accessible Services

BSLs Remain Unchanged		
	BSL Code (O&M)	BSL Name
14	BO-FA-FLEETCAP	Fleet Capital Program
15	BO-FA-CJ000	Judgment & Claims Claims
16	BO-FA-DEBTBIRF	Bond Interest and Redemption
17	BO-FA-DEBTISS-L	Debt Issuance Cost - LTGO
18	BO-FA-DEBTUTGO	UTGO Debt Service
19	BO-FA-HSPDA	Historic Seattle PDA
20	BO-FA-INDGTDEF	Indigent Defense Services
21	BO-FA-JAILSVCS	Jail Services
22	BO-FA-JR000	Judgment & Claims Litigation
23	BO-FA-JR010	Judgment & Claims General Legal
24	BO-FA-JR020	Judgment & Claims Police Action
25	BO-FA-PPM	Pike Place Mkt
26	BO-FA-TRNSTBNFT	Transit Benefit
27	BR-FA-REVENUE	Finance and Administrative Services - Revenue

Table 2: Proposed Project Structure

Proposed Project Structure		
	BSL Code (O&M)	BSL Name
1	BO-FA-0001	Citywide Operational and Asset Services
2	BO-FA-0002	Citywide Admin Services
3	BO-FA-0003	Citywide Financial Services
4	BO-FA-0004	Program Specific Support
5	BO-FA-0005	Public Support Services
6	BO-FA-0006	Leadership and Administration

	BSL Code (O&M)	BSL Name
7	BO-FA-FLEETCAP	Fleet Capital Program
8	BO-FA-CJ000	Judgment & Claims Claims
9	BO-FA-DEBTBIRF	Bond Interest and Redemption
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Table 3: Description of Proposed Project Structure

BSL Code	BSL Name	BSL Description
BO-FA-0001	Citywide Operational and Asset Services	The purpose of the Citywide Operational and Asset Services Budget Summary Level is to provide Citywide asset management services, including facility maintenance and fleet management.
BO-FA-0002	Citywide Administrative Support Services	The purpose of the Citywide Administrative Support Services Budget Summary Level is to provide Citywide administrative services such as customer services, purchasing and contracting services, and mail services.
BO-FA-0003	Citywide Financial Services	The purpose of the Citywide Financial Services Budget Summary Level is to provide management of the Citywide financial services such as fiscal policy, debt issuance, and financial monitoring.
BO-FA-0004	Program Specific Support	The purpose of the Program Specific Support Budget Summary Level is to provide appropriation for program specific support outside the direct operations for the Department of Finance and Administrative Services.
BO-FA-0005	Public Support Services	The purpose of the Public Support Services Budget Summary Level is to provide services and protections to the public in areas of animal welfare and control and consumer protection through enforcement and regulation of certain businesses. Expenditures from this BSL include support for animal control and shelter services and inspections and licensing, consumer complaint investigation.
BO-FA-0006	Leadership and Administration	The purpose of the Leadership and Administration Budget Summary Level is to provide appropriation for general expenses, including debt service and internal City service costs as well as core management and policy direction for the Department of Finance and Administrative Services.

Table 4: Proposed Project Structure with Programs

BSL	Budget Program	Master Project
Citywide Operational and Asset Services Service provided to City departments	Billable Services	Vehicle Fuel
		Motorpool
		Periodic Facility Project and Maintenance
		Real Estate Leases
		Transportation Fees
	Citywide Asset Services	Capital Development
		Real Estate Services
		Space Rent
Citywide Admin Services Collaborative support services to City departments.	Citywide Support Services	Citywide Warehouse and Distribution Services
		Purchasing and Contracting
		Customer Service
Citywide Financial Services Related to financial management, strategy and reporting	Citywide Financial Services	Business Systems
		City Fiscal Policy & Management
		Citywide Accounting & Payroll Services
	Tax & Fee Collection Services	Debt Management
		Revenue Administration
Program Specific Support Services overseen by FAS but not part of FAS Operations	Benaroya/Program Specific	Benaroya
	FileLocal	FileLocal
	General Fund Revenues	General Fund Revenue Collection
	Wheelchair Accessible Fund	Wheelchair Accessible Fund
Public Support Services Services provided to the public	Public Support Services	Business Engagement
		Consumer Protection
	Seattle Animal Shelter	Animal Shelter Community Engagement
		Animal Shelter Donations
		Animal Shelter Operations
Leadership and Administration Management & policy, administrative support and general expense	Citywide Asset Non-Operating Costs	Citywide Asset Non-Operating Costs
	Department Stewardship	Department Stewardship
	FAS Internal Service Charges	FAS Internal Service Charges
	City Services	City Services