

1 A. "City" means the City of Seattle.

2 B. "City officer or employee or agent" means every person elected or appointed to any
3 City office or position of employment, including volunteers performing work for the City, when
4 acting within the scope of their City duties, and contract workers and consultants when acting
5 within the scope of their contract with the City. The term also includes persons appointed to City
6 boards, commissions and committees when acting within the scope of their City duties,
7 regardless of whether those persons are paid by the City.

8 C. "Commission" means the Seattle Ethics and Elections Commission.

9 D. "Compensation" includes anything of economic value that is provided or promised to
10 a lobbyist in return for lobbying.

11 E. "Executive Director" means the Executive Director of the Seattle Ethics and Elections
12 Commission or his or her designee.

13 F. "Expenditure" means anything of economic value that is provided, given, loaned or
14 promised in furtherance of lobbying. This term includes agreements to provide things of
15 economic value even when those agreements are unenforceable. Expenditures other than money
16 or its equivalent shall be valued according to their fair market value.

17 G. "Gift" means anything of value transferred or promised by one person to another
18 without consideration.

19 H. "Immediate family" means:

20 1. A spouse or domestic partner as contemplated by SMC Sections 4.30.010 and
21 4.30.020;

22 2. Any dependent parent, parent-in-law, child or son-in-law or daughter-in-law; or

23 3. Any parent, parent-in-law, child, son-in-law, daughter-in-law, sibling, uncle,
24 aunt, cousin, niece or nephew residing in the household of any of the following individuals:

25 (a) a City elected official, mayoral or legislative staff member, or
26 candidate for City office; or

27 (b) a member of a campaign or political committee for City candidates or
28 ballot measures, or supporting or opposing any City ballot measure.

1 I. "Legislation" means any council bill, ordinance, resolution, ballot measure or charter
2 amendment. The term also includes making, confirming, or rejecting appointments to City
3 positions. The term does not include quasi-judicial matters subject to the appearance of fairness
4 doctrine.

5 J. "Legislative Department Staff" means any City officer or employee or agent of the
6 Legislative Department.

7 K. "Lobby contacts" and "lobbying contacts" each mean communications with city
8 council members, legislative department staff, the mayor or the mayor's staff in an attempt to
9 influence any of those individuals to develop, propose, draft, consider or reconsider, promote,
10 adopt, enact, reject, take favorable action upon, approve, disapprove, veto, or fail to take action
11 upon legislation.

"Lobby contacts" and "lobbying contacts" do not include the following:

12 1. Communicating with the members of an association or organization by that
13 same association or organization;

14 2. Communications or other actions by any City officer or employee or agent
15 acting within the scope of his or her employment authority or contract with the City;

16 3. Communications or other actions by representatives of labor organizations that
17 constitute collective bargaining within the terms of RCW 41.56;

18 4. Communications or other actions by members of the news media related to
19 news and feature reporting, commentary, and editorial opinion in a regularly-published
20 periodical, on television or radio, or on a regularly-maintained Internet website or other means of
21 electronic communication devoted to the dissemination of news or opinion and not created solely
22 to influence a specific piece of legislation.

23 L. "Lobbyist" means any person who lobbies for compensation, except persons who are
24 reimbursed for minor incidental personal expenses.

25 M. "Lobbyist's employer" means any person who employs or compensates a lobbyist for
26 lobbying.

27 N. "Mayor's Staff" means any City officer or employee or agent working in the Mayor's
28 office.

1 O. "Minor incidental personal expenses" means expenses actually incurred for lodging,
2 mileage, parking, meals, copying, telephone, and facsimiles, which expenses are directly related
3 to lobbying.

4 P. "Month" is a calendar month.

5 Q. "Person" includes an individual, partnership, joint venture, public or private
6 corporation, association, federal, state or local governmental entity or agency however
7 constituted, candidate, committee, political committee, political party, executive committee
8 thereof, or any other organization or group of persons, however organized.

9 T. "Quarter" is a calendar quarter, i.e., January through March, April through June, July
10 through September, and October through December.

11 U. "Representatives of labor organizations" means any employees or designated
12 spokespersons of a bargaining agent that represents City employees.

13 W. "Year" means calendar year.

14 **2.06.020 Registration of Lobbyists.**

15 A. Before lobbying, or within 30 days after being employed as a lobbyist, whichever
16 comes first, a lobbyist shall register by filing with the Executive Director a lobbyist registration
17 statement, in such detail as the Commission shall by rule prescribe, showing:

18 1. His or her name, permanent business address, business telephone number and
19 business e-mail address, and, if the permanent business address is not in the City of Seattle, any
20 temporary address in the City of Seattle;

21 2. The name, business address, business telephone number, business e-mail
22 address and occupation or business of the lobbyist's employer;

23 3. The duration of the lobbyist's employment;

24 4. The lobbyist's compensation for lobbying, how much he or she is to be paid
25 for expenses and what expenses are to be reimbursed;

26 5. Whether the person from whom the lobbyist receives that compensation
27 employs him or her solely as a lobbyist or whether he or she is a regular employee performing
28 services for his or her employer that include, but are not limited to, lobbying;

1 6. The general subject or subjects of his or her lobbying and if known the
2 legislation on which he or she is lobbying;

3 7. A written authorization from each of the lobbyist's employers confirming such
4 employment;

5 8. The name, business address, business telephone number and business e-mail
6 address of the person who will have custody of the accounts, bills, receipts, books, papers and
7 documents required to be kept by Section 2.06.090; and

8 9. If the lobbyist's employer is an entity (including, but not limited to, a business
9 or trade association) not exempted under Section 2.06.070, whose members include businesses,
10 groups, associations, or organizations or which as a representative entity undertakes lobbying
11 activities for businesses, groups, associations, or organizations:

12 (a) the name, business address, business e-mail address and business
13 telephone number of each member of such entity; and

14 (b) the name of each person represented by such entity, whose fees, dues,
15 payments or other consideration paid to such entity during either of the prior two years have
16 exceeded five hundred dollars or who has paid or is obligated to or has agreed to pay fees, dues,
17 payments or other consideration exceeding five hundred dollars to such entity during the current
18 year.

19 B. Each lobbyist shall file a separate lobbyist registration statement for each employer
20 for whom he or she works as a lobbyist.

21 C. Whenever a change, termination or modification of the lobbyist's employment occurs,
22 or whenever there is a change in any of the information required to be supplied by Subsection A
23 of this section, the lobbyist shall furnish full information regarding the same within seven
24 calendar days of such termination or modification by filing with the Executive Director an
25 amended registration statement.

26 D. Persons employed as lobbyists on the effective date of this chapter shall register
27 within 30 days of that effective date.
28

1 **2.06.030 Reporting by Lobbyists.**

2 A. Each lobbyist not exempted under SMC 2.06.060 shall file periodic reports of his or
3 her lobbying activities. The lobbyist must file a separate report with the Executive Director of his
4 or her activities for each employer. Such reports must be signed by the lobbyist. The reports
5 shall be made in the form and manner prescribed by the Executive Director. The reports shall be
6 filed within fifteen calendar days after the last day of the calendar quarter. The due dates for
7 such reports are January 15, April 15, July 15 and October 15. The January report shall cover
8 the preceding year; the April, July and October reports shall each cover the preceding calendar
9 quarter.

10 B. Each report shall contain:

11 1. The totals of all expenditures for lobbying activities made or incurred by such
12 lobbyist and the totals of all expenditures for lobbying activities made or incurred on behalf of
13 such lobbyist by the lobbyist's employer or any other person with the lobbyist's knowledge.
14 Such total expenditures for lobbying activities shall be segregated by category, and include the
15 following: food and refreshments, living accommodations, travel, entertainment and other
16 expenses or services, including but not limited to minor incidental expenses. The report shall
17 specify the amount of the expenditure, the person to whom the amount was paid and a brief
18 description of the activity. Each individual expenditure of more than twenty-five dollars for
19 entertainment shall be identified by date, place, amount, and the names of all persons entertained.

20 2. The total compensation paid to the lobbyist for lobbying purposes during the
21 reporting period by each of the lobbyist's employer(s);

22 3. The legislation that the lobbyist has been supporting or opposing during the
23 reporting period;

24 4. Other information relevant to lobbying activities as shall be prescribed by rule;

25 5. Information regarding any termination, change or modification of the lobbyist's
26 employment; and

27 6. An itemized list of all expenditures, whether by the lobbyist personally or
28 delivered or transmitted by the lobbyist, in the nature of contributions or gifts to, or to benefit the
following individuals, or their immediate family members:

1 (a) the mayor, city council members, mayoral or legislative-department
2 employees, candidates for City office; and

3 (b) members of a campaign or political committee for City candidates or
4 ballot measures, or supporting or opposing any City ballot measure.

5 The expenditures under this subsection B(6) shall be itemized by date, nature of the
6 contribution or gift, and the recipient.

7 **2.06.040 Reports by Employers of Registered Lobbyists.**

8 A. Every employer of a lobbyist not exempted under Section 2.06.060 shall report on
9 such employment either by:

10 1. Verifying, by signing along with the lobbyist, the January 15 report required to
11 be filed by Section 2.06.030; or

12 2. Filing with the Commission on or before the last day of February of each year a
13 statement disclosing for the preceding calendar year the following information:

14 a. the total expenditures made by the employer for lobbying purposes,
15 whether through or on behalf of a registered lobbyist or otherwise;

16 b. the legislation the employer has been employing a lobbyist to support or
17 oppose;

18 c. the name, business address, business telephone number and business e-
19 mail address of each lobbyist employed by the reporting person and the total expenditures made
20 by the employer for each such lobbyist for lobbying purposes;

21 d. the name of each City elected official, mayoral or legislative staff
22 member, or their immediate family members, whom the lobbyist's employer has employed or
23 compensated during the previous year, the amount or value of any compensation paid, and the
24 consideration given or performed for the compensation;

25 e. all contributions or gifts made to a candidate for City elective office, or
26 a political committee supporting or opposing a candidate for City office or a City ballot measure.

27 These contributions shall be identified by the name, business address, business telephone number
28 and business e-mail address of each recipient, and the aggregate amount contributed to each
recipient;

1 f. the names and offices sought of candidates for City office, and the City
2 ballot measures, supported or opposed by independent expenditures of the person reporting, and
3 the amount and recipient of each expenditure; and

4 g. such other information as may be prescribed by rule.

5 **2.06.060 Registration and Reporting – Exemptions**

6 A. The following persons are exempt from registration and reporting under this Chapter:

7 1. Persons who limit their lobbying to appearing before public sessions of the city
8 council or its committees.

9 2. Persons who restrict their lobbying to no more than eighteen lobby or lobbying
10 contacts during any quarter. Appearances before public sessions of the city council and its
11 committees are not counted as contacts.

12 3. Lobbyists' employers, to the extent that the activities of the lobbyists they
13 employ are exempt from registration and reporting under this section.

14 4. Elected officials, officers and employees of any local, state or federal
15 government agency acting within the scope of their representation of or employment with such
16 agency; provided, however, that this subsection A(4) shall not apply to persons specifically
17 employed or retained by a government agency to lobby.

18 **2.06.070 Registration and Reporting – Request for Exemption**

19 A. An exemption from the registration requirement of Section 2.06.020A(9) and the
20 registration requirements of Section 2.06.050B(2) shall be granted by the Commission to a
21 lobbyist's employer if such lobbyist's employer has applied in writing to the Commission for
22 such exemption and has demonstrated by a reasonable probability that the compelled disclosure
23 of identifying information under Section 2.06.020A(9) or Section 2.06.050B(2) will subject
24 those persons to threats, harassment, or reprisals from either government officials or private
25 parties, and that as a result of such disclosure it is reasonably probable that advocacy of a
26 dissident view will be hindered and the right to free association chilled.

27 B. The decision to grant or deny an exemption from disclosure, with the reason or
28 reasons therefore, shall be set out in writing with a copy kept on file with the Executive Director.

1
2
3
4
5 **2.06.080 Voluntary Registration and Reporting**

Any person exempted under this chapter from registering and reporting may at his or her option voluntarily register and report under this Chapter.

6
7
8
9
10
11
12 **2.06.090 Duty to Obtain and Preserve Records; Inspection and Audit of Records**

A. Persons required to register or report under this Chapter shall obtain and preserve all records necessary to substantiate all registration statements and reports that this Chapter requires. Records required to be preserved under this Chapter include but are not limited to receipts, bills, invoices, checks and records of electronic financial transactions. All such records shall be preserved for at least five years after the registration statement or report to which they pertain has been filed.

B. All records required to be maintained under this section are subject to inspection and audit by the Executive Director, with reasonable prior notice, during regular City business hours.

13
14
15 **2.06.100 Employment of Unregistered Persons.**

It is a violation of this chapter for any person to employ a lobbyist who is required to register, but is not registered under this chapter.

16
17
18
19 **2.06.110 Other Restrictions.**

In addition to other requirements imposed by this Chapter, a person required to register under this chapter shall not:

20
21 A. Engage in any lobbying before registering as a lobbyist under this chapter;

22 B. File any statement or report with the Commission that is incomplete in any material respect or contains a statement that is false or misleading with respect to any material fact;

23
24 C. Fail to comply with any of the reporting requirements of this chapter.

1 B. Require that forms developed and prepared by the PDC be utilized for the reports and
2 statements required to be made under ~~this e~~Chapter 2.04 and Chapter 2.06; provided, that
3 whenever the Executive Director determines that any such form is not reasonably appropriate for
4 the purposes of ~~this e~~Chapter 2.04 or Chapter 2.06, he or she may develop and provide suitable
5 forms as are reasonably necessary, and require such forms to be utilized for such purposes;

6 C. Encourage persons required to make reports under ~~this e~~Chapter 2.04 and Chapter 2.06
7 to use the PDC-published manuals that sets forth recommended uniform methods of
8 bookkeeping and reporting;

9 * * *

10 E. Investigate whether properly completed statements and reports have been filed within
11 the times required by ~~this e~~Chapter 2.04 and Chapter 2.06;

12 F. Review all ~~disclosure~~ registrations and reports required under Chapter 2.04 and
13 Chapter 2.06 for completeness and internal consistency;

14 G. Independently verify entries on ~~disclosure~~ registrations and reports required under
15 Chapter 2.04 and Chapter 2.06 and other forms selected on an arithmetically random basis;

16 * * *

17 I. Determine upon written complaint or upon his or her own initiative, in accordance with
18 Section 2.04.070, that a violation of ~~this e~~Chapter 2.04 or Chapter 2.06 has occurred, and report
19 such apparent violation to either the Seattle Ethics and Elections Commission or the PDC;
20 provided that the Executive Director shall have the authority to resolve with the person who has
21 apparently violated ~~this e~~Chapter 2.04 or Chapter 2.06, what the Executive Director determines
22 to be inadvertent, de minimus violations without referring the matter to the Seattle Ethics and
23 Elections Commission or the PDC for a hearing; provided further that the Executive Director
24 shall report violations to the PDC only in the event the Seattle Ethics and Elections Commission
25 is unable to hear the matter;

26 * * *

27 P. Prepare, publish and update, as appropriate, documents written in plain language
28 explaining the provisions of Chapter 2.06 and, further, develop and implement other methods to
educate the public, including, but not limited to, expenditure campaign lobbying groups,
employers and lobbyists concerning the requirements of Chapter 2.06.

1 Q. Annually publish and disseminate a directory of registered lobbyists that sets forth the
2 name, employer(s), if applicable, and telephone number of each registered lobbyist.

3 R. Prepare and publish an annual report to the Seattle City Council as to the
4 effectiveness of Chapter 2.06 and its enforcement.

5 S. Review at least every five years the monetary reporting thresholds and penalties of
6 Chapter 2.06. Promptly upon completion of each review, the Executive Director shall
7 recommend to the Seattle City Council necessary changes, if any, to the monetary reporting
8 thresholds and penalties of Chapter 2.06.

9 T. Prepare and publish such reports as in the Executive Director's judgment will address
10 the purposes of Chapter 2.06 including reports and statistics concerning lobbying and
11 enforcement of Chapter 2.06.

12 Section 3. Section 2.04.070 of the Seattle Municipal code is amended as follows:

13 **SMC 2.04.070 Complaint procedure.**

14 A. Any registered voter of the City may file with the Executive Director a complaint, in
15 writing, under oath alleging a violation of ~~this~~ Chapter 2.04 or Chapter 2.06. Under oath means
16 that the complaint includes a statement substantially as follows: "I declare under penalty of
17 perjury of the laws of the State of Washington that the information in this complaint is true and
18 correct," or that the complaint is subscribed and sworn to before a notary public or other official
19 authorized to administer oaths.

20 B. Upon receipt of such complaint, the Executive Director shall conduct an investigation.
21 The Executive Director shall commence an investigation:

22 1. Within ten (10) days after receipt of the complaint if the complaint relates to
23 ~~conduct~~ an alleged violation of Chapter 2.04 during the pending election and is received before
24 the date of the final election for the office or the proposition; and

25 2. Within thirty (30) days in other instances.

26 C. The Executive Director shall dismiss the complaint (1) if he or she determines that all
27 of the alleged facts, if true, do not constitute a violation; or (2) if he or she determines after an
28

1 investigation that (a) there is no reasonable ground to believe that a violation has occurred; or (b)
2 the violation was inadvertent and minor.

3 Such a dismissal shall be in writing, setting forth the facts found, and the provisions of
4 law upon which the dismissal is based, and the Director's reasoning. The Executive Director
5 shall provide a copy of the dismissal to the complainant, to the person named in the complaint as
6 the alleged violator, and to the Commission.

7 Section 4. Section 2.04.075 of the Seattle Municipal code is amended as follows:

8
9 **SMC 2.04.075 Procedure -- Charges and hearing.**

10 A. The Executive Director shall initiate an enforcement proceeding if, after investigation,
11 he or she has reason to believe that a material violation of Chapter 2.04 or Chapter 2.06 has
12 occurred. An enforcement action is initiated by delivering a charging document to the person
13 charged and the Seattle Ethics and Elections Commission ("Commission") and scheduling a
14 hearing on the charges. The document shall describe the alleged conduct that is the basis of the
15 charge and set out the provisions of Chapter 2.04 or Chapter 2.06 alleged to have been violated.
16 No hearing shall be scheduled while a recommendation of the Executive Director for a
17 settlement is awaiting action by the Commission.

18 B. The hearing before the Commission shall commence as promptly as practical and no
19 later than the following:

20 1. If the Executive Director issues the charging document alleging a violation of
21 Chapter 2.04, between sixty (60) days immediately preceding and forty-eight (48) hours
22 immediately preceding seven (7:00) a.m. on the date of the election to which the alleged conduct
23 at issue is related, the hearing shall commence within ten (10) days of issue or half the time
24 before the election, whichever is less, but in no event upon less than twenty-four (24) hours'
25 notice, given pursuant to subsection C of this section, to the person charged and the public;

26 2. In all other cases, including cases alleging a violation of Chapter 2.06, and in
27 those cases in which the requirement in subsection B1 for twenty-four (24) hours' notice makes it
28 impossible to commence the hearing within half the time before the election, the hearing shall

1 commence within thirty (30) days from the date that the Executive Director issues the charging
2 document;

3 3. The person charged and the Executive Director may, by mutual agreement,
4 stipulate to a later date for the hearing. The Commission may delay or continue a hearing in
5 order to accommodate an attempt to make a settlement or for other good cause.

6 C. The Executive Director shall cause notice of a hearing to be served on the person
7 charged and on the public as follows:

8 1. The notice of hearing shall include:

- 9 a. A statement of the time, place, and matter(s) to be considered;
10 b. A statement of the legal authority under which the hearing is to be held;
11 c. Reference to the particular sections of the Seattle Municipal Code
12 alleged to have been violated.

13 2. Notice may be served on the person charged by sending it through the U.S.
14 mail, first class postage pre-paid, or by personal service, or through regular internal City mail
15 service.

16 3. Notice may be served on the public by sending it to each daily local newspaper
17 of general circulation through the U.S. mail, first class postage pre-paid, or by personal delivery,
18 or by facsimile, and by posting it on the bulletin board in the main lobby of the building in which
19 the City Council chambers are located and on the bulletin board in the Commission office.

20 D. Upon completion of the hearing, the Commission shall issue a written determination
21 stating whether Chapter 2.04 or Chapter 2.06 was violated, the facts found, and the applicable
22 sections of the Code.

23 If the charging document concerns ~~conduct~~ an alleged violation of Chapter 2.04 related to
24 an election to be held within seven (7) days of issuing the charging document, the written
25 determination shall be made within forty-eight (48) hours of the completion of the hearing; in
26 other instances, the determination shall be made within seventy-two (72) hours. A copy of the
27 determination shall be delivered to the complainant, and to the person charged with the violation.
28 The Commission may forward its determination to the City Attorney or to the King County
Prosecuting Attorney.

1 E. A violation of ~~this e~~Chapter 2.04 or Chapter 2.06 may be proven by a preponderance
2 of the evidence and need not be proven beyond a reasonable doubt. If the Commission
3 determines that a violation has occurred, the Commission may issue an order pursuant to
4 ~~SMC~~Section 2.04.500; or SMC 2.06.130.

5 F. In any case the Commission may refer the matter to the City Attorney or to the King
6 County Prosecuting Attorney.

7 Section 5. Section 2.04.090 of the Seattle Municipal code is amended as follows:

8
9 **SMC 2.04.090 Ethics and Elections Commission -- Powers and duties.**

10 The Seattle Ethics and Elections Commission shall have the following duties and powers:

11 A. The Commission shall hear and make written determination of complaints alleging
12 violation of ~~this e~~Chapter 2.04 or Chapter 2.06. All hearings shall be conducted as hearings of a
13 "contested case" under the Administrative Code, Seattle Municipal Code Chapter 3.02 insofar as
14 the times and procedures of Chapter 3.02 are practical within the constraints of Section 2.04.075,
15 and in accordance with the Commission's rules and regulations.

16 B. The Commission may require any person against whom a complaint has been filed, or
17 any person who is reasonably believed to have information material to the determination of the
18 charges before the Commission, to appear at a designated time and place in the City, to give such
19 information under oath, and to produce all accounts, bills, receipts, books, papers, and
20 documents which may be relevant or material to an investigation authorized by ~~this e~~Chapter
21 2.04 or Chapter 2.06.

22 C. The Commission shall adopt, promulgate, amend and rescind suitable administrative
23 rules and regulations for the conduct of hearings, which rules and regulations shall be
24 promulgated pursuant to the provisions of the Administrative Code.

25 D. The Commission shall, upon proper application made to it, conduct hearings and,
26 when appropriate, grant exemptions from the disclosure requirements of ~~this e~~Chapter 2.04 as
27 provided in Section 2.04.320 and from the registration and reporting requirements of Chapter
28 2.06 as provided in Section 2.06.070.

1 E. The Commission shall make public, pursuant to Section 2.04.075C, not less than
2 twenty-four (24) hours in advance, the time and date of any hearing set to determine whether a
3 violation has occurred and the question or issues to be considered.

4 Section 6. Section 2.04.510 of the Seattle Municipal code is amended as follows:

5
6 **SMC 2.04.510 Enforcement.**

7 The Executive Director may investigate or cause to be investigated the activities of any
8 person who there is reason to believe is or has been acting in violation of ~~this e~~Chapter 2.04 or
9 Chapter 2.06, and may require any such person or any other person reasonably believed to have
10 information concerning the activities of such person to appear at a time and place designated in
11 the City, to give such information under oath and to produce all accounts, bills, receipts, books,
12 papers, and documents which may be relevant or material to any investigation authorized under
13 ~~this e~~Chapter 2.04 or Chapter 2.06.

14 Section 7. Subsection 3.70.100 A of the Seattle Municipal Code is amended as follows:

15
16 **SMC 3.70.100 Powers and Duties.**

17 The Commission shall have the following powers:

18 A. To administer the City's Code of Ethics (Code Chapter 4.16); the Election
19 Campaign Code and its campaign matching fund program (Code Chapter 2.04); the City's
20 election pamphlet ordinance (Code Chapter 2.14); the lobbying disclosure ordinance (Code
21 Chapter 2.06); and the whistleblower protection ordinance (SMC Sections 4.20.800 through
22 42.20.850 inclusive) insofar as violations of the Code of Ethics or elections ordinance may be
involved (called collectively "Commission-administered ordinances");

23 * * *

24 Section 8. The Seattle Ethics and Elections Commission's Executive Director shall
25 provide a report with recommendations to the City Council on compliance with this ordinance,
26 the City's enforcement of this ordinance, and the need for any amendments to the code sections

1 enacted or amended by this ordinance. The report shall be presented to the Council no later than
2 12 months after the effective date of this ordinance.

3 Section 9. Severability. If any provision of this ordinance or its application to any
4 person or circumstance is held invalid, the remainder of the ordinance or the application of the
5 provision to other persons or circumstances is not affected.

6
7 Section 10. This ordinance shall take effect and be in force thirty (30) days from and
8 after its approval by the Mayor, but if not approved and returned by the Mayor within ten (10)
9 days after presentation, it shall take effect as provided by Municipal Code Section 1.04.020.

10 Passed by the City Council the _____ day of _____, 2007, and signed by me
11 in open session in authentication of its passage this _____ day of _____, 2007.

12 _____
13 President of the City Council

14
15 Approved by me this _____ day of _____, 2007.

16 _____
17 Mayor

18
19 Filed by me this _____ day of _____, 2007.

20 _____
21
22 City Clerk

23 (SEAL)